

CHICOPEE HOUSING AUTHORITY

Agenda for the

REGULAR MEETING OF THE AUTHORITY

To be Held at

7 Valley View Court

May 14, 2008

1. Roll call, Members of the Authority:

Call to order at: By:

Present:

Absent:

Chester Szetela
Ruth Vanderlick
Brian Hickey
Charles Swider
Bruce Socha

Also in attendance were the following: Secretary James Lynch, Assistant Executive Director, Patricia Murry, Modernization Coordinator Donald Dunn, Maintenance Operations Manager David Dymek and Carmen Estrada, Recording Secretary

2. Tenant Organization Input

3. Reading of the Minutes of the Meeting held on April 23, 2008.

4. Reading of the Correspondence.

5. Payment of the Bills.

A tabulation of those bills to be paid is contained in the Member's folders

6. Committee Reports.

The Director of Finance has submitted the following financial reports:
Summary of All Operations through March 31, 2008 including public housing, Section 8, and all current modernization programs.

7. OLD BUSINESS

- A. (Info) DHCD has approved the Personal Services contract entered into for the services of Monica Pacello Blazic as Executive Director.
- B. At the last meeting of the Authority the Member's acted on certain changes to the Personnel Policy. One of those changes would have affected the essential job requirements for a current employee. A report will be made.

8. NEW BUSINESS

- A. HUD has issued a notice of award to the CHA for the Capital Fund Program granting an amount of \$727,988 to the CHA for improvements to federal properties in the next fiscal year. An ACC amendment has been processed to HUD above the signature of the Executive Director and Mayor Bissonnette. Ratification of this action is requested.

Motion to ratify.

- B. A budget revision for state aided programs has been prepared by the Director of Finance to reflect increases in the award of funding by DHCD to the Tenancy Preservation Program and the increase in administrative salary requirements resulting from the employment of a new Executive Director. Copies are in the Member's packets.

Approval by resolution is required.

- C. The firm of Kurtz, Inc. has submitted a consolidated Certificate of Completion to the Authority for their services related to window replacement at the Fairhaven Apartments, Project 667-6. This Certificate includes a final invoice in the amount of \$5,150.00.

Resolution required.

- D. Bank resolutions and signature authorization cards from the following depositories have been prepared for the Member's signature:

Massachusetts Municipal Depository Trust
Polish National Credit Union
Aldenville Credit Union

- E. An application for renewal of the Workman's Compensation Insurance has been completed and submitted to the MassNAHRO Insurance Group Trust, the retained risk group the CHA has joined in the past to limit expense.

Motion to ratify

- F. An invoice in the amount of \$5,054.88 has been received from the firm of Hassett & Donnelly P.C. for their services to the DHCD retained risk program. This invoice is in accordance with the terms of their contract.

Motion to pay.

- G. (info) After two negotiating sessions AFSCME, conducting collective bargaining on behalf of CHA maintenance employee has appealed to the Commonwealth of Massachusetts Division of Labor Relations to enter into mediation.

- H. The Authority has received an invoice in the amount of \$28,768.00 from the Mental Health Association Inc. for their services related to the Tenancy Preservation Program. This invoice is in accordance with the terms of their contract.

Motion to Pay

- I. Any other new business to come before the Board.

9. ADJOURNMENT

<p>The next REGULAR MEETING of the CHICOPEE HOUSING AUTHORITY will be held on May 28, 2008</p>
